

**UNIVERSITY OF DELHI****Guidelines for Screening/Shortlisting of candidates for appointment to the post of Assistant Professor in the University.**

As per the provisions of Ordinances of the University, all faculty positions shall be filled after advertisement and by open recruitment.

In order to restrict the number of candidates to be called for interview so as to enable the Selection Committee to have a comprehensive assessment of the candidates, applications received for the faculty position shall be screened on the basis of the academic and other credentials of the candidates through the following criteria:

For the post of Assistant Professor, the criteria for evaluation of candidates for determining their eligibility for shortlisting shall be on based on a 100 point scale. The distribution of points will be as follows :

**(I) Academic Qualifications for University Departments - Maximum 47 points**

S.No.	Examination	Category I (≥60%)	Category II (≥50% but <60%)
1.	Under-Graduate	10	7
2.	Post-Graduate	15	11 (55% eligibility)
3.	M.Phil./PG Degree in Professional Courses such as LLM., M.Tech., M.V.Sc., M.D. (in relevant subject)	5*	
4.	Ph.D.	17*	
5.	NET/NET-JRF	3/5	

\* A maximum of 17 points shall be awarded for qualifications at S. Nos. 3 & 4 taken together.

- In case of Integrated course/ programme, the points shall be awarded for both the degrees covered under the course/programme as per the entitlement above.

<b>(II) Research Publications (for University Departments) - Maximum 33 points</b>				
	Publication Category	Publication Type	First and/or Corresponding or sole author/ editor	Co-author/ co-editor
1	Research paper/review article/Conference Proceeding	Recognized and Reputed refereed Journal with ISBN/ISSN numbers	5/paper	3/paper

		Conference proceedings as full length papers etc. (Abstracts not to be included in related area/subject)	2/paper	1/paper
2	<b>Books-Authored</b>	Subject Books (in related area/subject) by International/National level publishers/State & Central Govt. Publications with ISBN/ISSN numbers	8/book	6/book
3	<b>Books-Edited</b>	Edited Books/ Journals (in related area/subject) by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	6/book	4/book
4	<b>Chapter(s)in books</b>	Chapters in books (inrelated area/subject) published by International/National level publishers with ISBN/ISSN numbers <i>(Chapter(s) in self-edited book should not be considered).</i>	4/book chapter	2/book chapter
5	<b>Books/Articles translated and published</b>	Books/Articles translated and published by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	4/book 2/article	2/book 1/article
6	<b>Book review/ Popular article/ Newspaper article (in related area/ subject)</b>	Book review/Popular article in newsletter of learned bodies/societies/Newspaper article (all in related area/subject)	2/article	1/article

**Post-Ph.D. Research experience/Teaching experience to be claimed for appointment (the period required to acquire M.Phil. and/or the residency period to acquire Ph.D. degree shall not be considered as teaching experience) -**

**Maximum 20 Points for University Departments**

1.	Post-Ph.D. research experience as post-doctoral fellow/Research Associate/ Research Scientist etc. in recognized University/ Institution in India or abroad	1 point for every 4 Months OR 4 points for every 1 year	Maximum 20 points
2.	Teaching experience (as full-time ad hoc, temporary or permanent) in recognized University/College/	1 point for every 4months OR 4 points for every 1 year.	

Institution)		
<b>Total points: Academic qualifications + Publications + Teaching/ Post Ph.D. research experience</b>		<b>Maximum 100 points</b>

All the applications received shall be scrutinized by a Screening Committee and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared (department/subject wise) and points be awarded to all such candidates shall be calculated on the basis of the above criteria.

1. After allocation of points to all the eligible candidates, the Screening Committee will draw a list of all the candidates indicating the points scored by them in descending order i.e. starting from the candidate getting the highest points.
2. In case of tie in the points of two or more candidates, the candidate having the higher/highest marks at the Master's level shall be ranked above the other(s).
3. For appointment in the University Departments, all candidates securing 75 points and above shall be called for interview for posts of Assistant Professors. A minimum of 30 candidates for the first vacancy and 10 candidates for every additional vacancy shall be called for interview in order of their ranks in the list prepared by the Screening Committee on the basis of points scored by the candidates. In case the minimum number of candidates as specified above is not available, the benchmark of 75 points may be progressively lowered, as required, until the minimum eligibility as specified under the head Qualifications for University Faculty Positions is reached so that this minimum number of candidates shall be called for interview.
4. The points awarded to the candidates during the process of screening of applications shall not have any weightage/credit or merit during assessment/interview of the candidates by the Selection Committee as these points shall be used only for screening/shortlisting purposes.
5. The period taken by candidates to acquire M.Phil. degree and the residency period prescribed for pursuing Ph.D. shall not be considered as teaching/research experience to be claimed for shortlisting/ appointment.
6. The University shall display the criteria for shortlisting/ screening of applications on their respective websites.
7. In case of any dispute with regard to screening of applications, the decision of the University shall be final.

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